



Gildredge House

Enterprise Committee Meeting - Minutes

Meeting Date: Thursday 13th February 2025

Meeting Venue: via Teams

Meeting Time: 5:15pm

Governors: Richard Thornhill, *(RT), Chair of Governors & Committee Chair*
Jonathan Searle, *(JSe)*
Martyn Ashley Taylor, *(MT)*

Ex officio: Craig Bull, *(CBu), Executive Head Teacher*

Also in attendance: Vickie Jenkins, *(HOS), Head of Secondary*
Janice Logan, *(DFA), Director of Finance & Administration*
Helen Punter-Bruce, *(HOP), Head of Primary*

Clerk to Governors: Rif Aslam *(RA)*

Apologies: Julian Mace *(JM)*

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Item	Discussion	Action
1.	Welcome and apologies for absence <ul style="list-style-type: none"> Chair welcomed Governors & SLT to meeting. Chair accepted apologies for absence from JM and lateness from CBu 	
2.	Declarations of Interests There were no declarations of interest made.	
3.	Minutes of previous Governing Board Meetings Chair confirmed that previous Committee Minutes were signed off at the December FGB Meeting.	
4.	Committee Business <ul style="list-style-type: none"> Chair advised there are still barriers in recruiting governors with the skills for this committee. General discussion ensued around recruiting community based governors. Chair to explore with EHT using social media & newsletters. 	EHT/Chair
5.	Recruitment <ul style="list-style-type: none"> Staffing Pink Paper CBu joined meeting at 17:35 hrs.	
6.	Financial Strategy Update <ul style="list-style-type: none"> Secondary Phase – HOS outlined the areas of spend: <ul style="list-style-type: none"> External Consultant – the most significant spend as outlined in previous agenda item. Corridors – focus is upstairs to improve area with wall art. Classrooms – still work to be done with storage to ensure tidy environment. Lead Practitioner – evidence of group work and work with staff being seen. Student Voice – this will be undertaken soon. Primary Phase – HOP outlined spend: <ul style="list-style-type: none"> Associate Assistant Head Primary – great strides being made in measuring student progress with PIXL. AAH-Primary experience with product. Assessment aspects within it being utilised. Her next focus will be on upskilling teachers after half term in curriculum leadership across school. She also comes with SEND experience as well and is providing support there and mentoring ECT. <p>Chair queried how Leadership Training is progressing (SDP 3 target). EHT advised that SLT have led the first session and external consultants carried out 2 face to face and 1 online sessions. HOS added that sessions have been open and transparent and being valued by middle leaders. EHT went on to explain different aspects of training.</p> <p>Chair pointed out that the money allocated to CPD is also to ensure that staff feel valued. EHT advised that anecdotally staff do feel valued with the package of CPD offered by governors.</p>	
7.	Finance Pink Paper	
8.	Health & Safety <ul style="list-style-type: none"> Update - DFA referred to paper and advised that an impromptu Lockdown drill took place today. It was a false alarm. Learning points will be utilised. 	

9.	Estates <ul style="list-style-type: none"> Survey – DFA advised that this will take place next week. The report from that will link into new CIF Bids. Travel Plan – Original plan dates to when school was set up. Results of surveys have been placed in document. EHT advised it is not a policy but a plan that can be approved by himself. 	
10.	IT <ul style="list-style-type: none"> Update - EHT advised that the last piece of hardware work to be done in summer. Staff training around CPD and standardisation has begun. No further WIFI issues. Management Information System postponed for 2 years. 3 training posts will lead to 3 staff members being accredited Microsoft trainers. 	
11.	Risk Register <ul style="list-style-type: none"> Update – EHT highlighted improved IT score. DFA leaving changed to higher risk but confident that new appointment will be a success. Hopefully DFA will remain linked to the school. 	
12.	Any other urgent business <ul style="list-style-type: none"> EHT advised of the sad passing of a former teacher after a long illness and the unexpected loss of our first ever appointed cleaner. 	
13.	Confirmation of future Governor Meeting Dates for 2024/2025 FULL GOVERNING BOARD: 27 th March 2025 3 rd July 2025 EDUCATION COMMITTEE: 15 th May 2025 ENTERPRISE COMMITTEE: 12 th June 2025	
	Meeting Closed Chair thanked SLT and governors and closed meeting at 18:40 hrs.	