

# NHS Test and Trace Data Collection

Staff, students and parents: change to processing.

- We may need to provide information we already hold about you in order to assist the NHS Test and Trace system to help contain clusters or outbreaks of COVID-19.
- The information we may need to provide is your name, contact number, date of visit, arrival time, and departure time.
- We will only share your data with the NHS Test and Trace service where it is necessary, either because someone who has tested positive for COVID-19 has listed this premises as a place they have visited recently, or because this building has been identified as the location of a potential local outbreak of COVID-19.

If you are contacted by NHS Test and Trace, a contact tracer will:

- call you from 0300 013 5000;
- send you text messages from NHStracing; or
- ask you to sign into the NHS Test and Trace contract tracing website.

**We thank you for your co-operation.**