



Data Protection FAQs for Parents: COVID-19 Testing

Q. How can the school use my child's data? What is the difference between consenting to the test and consenting to the school using my child's data?

A. You will need to give medical consent for your child to take the test (if they are under 16 years' old). If you want your child to be tested, you will also need to understand that, as part of testing, the school will process your child's personal data. This processing of their data is allowed under data protection legislation, known as UK GDPR and the Data Protection Act 2018.

The school is responsible for ensuring all the personal data relating to the test is properly managed in accordance with our legal obligations. Before the school can use any personal data in the administration of taking the test and processing the results, we must tell you the lawful basis for why it is necessary to process personal data and it must be in one of six reasons which are allowed in UK data protection legislation. For the purpose of COVID-19, we are using Public Task where it is necessary to process personal data to ensure we meet our obligations in education legislation to safeguard and promote the wellbeing of pupils.

Public Health legislation also allows the sharing of personal data with the Department for Health and Social Care (DHSC), Local Government, Test and Trace and the NHS.

You can find details of the specific legislation in the Privacy Notice: COVID-19 Testing available on the [Data Protection](#) page of the school's website.

Q. What Personal Data will you be using for the purpose of the testing?

A. We will use the following personal data:

- Name
- Date of birth
- Year Group
- Gender
- Ethnicity
- Home postcode
- Email address
- Mobile number
- Parent/guardian contact details

This allows the school to register your child for a test and to process the results. Once your child is registered for a test they will be assigned a unique barcode which will be used to identify the test without the need for sharing a lot of personal data.

Once the test has been completed, we will also record the results.

Q. Do you process any Personal Data if I refuse the test?

A. We will record that you have been offered and rejected a test so that we do not keep asking you to agree to a test. We will not tell any unauthorised person that is not directly involved in the recording of tests who has refused a test. The school will not share refusals with other parents or students.

Q. What Personal Data is used in getting test results?

A. We will use the personal data you provided when you register your child for the test to send the result to the named parents/guardians of children who test positive for coronavirus on the day of the test. You will not be informed of a negative test.

Q. Who are test results shared with?

A. In the event of a positive result, in addition to sharing with the parent/guardian, we will only share the result with appropriate contacts such as the Head Teacher and named nominated person in the school to allow us to start our own COVID-19 isolation processes. We will not tell any unauthorised person (that is anyone not involved in the recording of test results) who has received a positive result. The school will not share positive results with other parents or staff.

In the event of a negative result, we will only share the result with appropriate contacts such as the Head Teacher and named nominated person. We will not tell any unauthorised person (that is anyone not involved in the recording of test results) who has received a negative result. The school will not share negative results with other parents or students.

All results - both positive and negative - are shared by the school with the Department for Health and Social Care (DHSC).

DHSC will share results with the NHS to offer advice and support. Results will also be sent to your GP so they can support you. If you have tested positive, a notification will be sent to Public Health England to enable them to contact people who have been in close contact with your child.

Q. Will you tell people connected with my child if they have had a test?

A. No. We will not tell anyone that is not directly involved with administering the test who has had a test and who has not had a test, or what any of the result are.

If we have to advise other parents that their child has to isolate due to another student receiving a positive test result, we will not identify any individual positive results and you do not have any rights to know who may have tested positive.

Q. Will my child's Personal Data be used for research and statistical purposes?

A. Yes. However, data used for research and statistical purposes by DHSC/NHS will not use any personal data that can identify your child. Aggregate level data that will not identify individuals will be used. This is lawful under UK data protection legislation.

Q. How will my child's Personal Data be used?

A. Your child's details will be used to complete testing. As part of testing, details of students and their parents/guardians, as well as staff, may be used for:

- registering your child and recording their participation in the testing;
- matching your child's contact details with health data stored by the NHS;
- communicating with you about testing;
- contacting you if you are the parent/guardian of someone who is participating in the testing programme;
- contacting you with your child's test results by text message/email;
- contacting you relating to your child's positive or inconclusive result to collect other medical information about your child's health relating to COVID-19; and
- telephoning you to gather feedback to inform improvements that could be made to a full end-to-end testing process.

Q. How long will my child's Personal Data be kept for?

A. The school will keep the data used for testing for up to 14 days.

Your child's information will be passed on to the DHSC who will share this information with the NHS who will keep it for as long as it is required to provide your child with direct care and to support NHS initiatives to fight COVID-19.

Information held for direct care purposes are stored in line with the Records Management Code of Practice for Health and Social Care 2016. This means such information will be held for up to 8 years before it is deleted.